

U.S. EMBASSY, ADDIS ABABA

Invitation to bid

The Embassy of the United States of America, Addis Ababa, Ethiopia, invites all eligible bidders to submit a proposal for Vehicle Insurance Coverage, Comprehensive (own damage + third party, show separately) for all the U.S. Government owned official vehicles and motorcycles of post Addis Ababa.

1. Interested and eligible bidders, who have renewed their license for the year 2015 and are VAT registered, shall obtain bid documents from the Embassy main gate during office hours from April 2-7, 2015 Monday to Thursday 09:00 – 16:00 pm and Friday 09:00-11:00 am.
2. Bidders should submit the bid documents containing one original and one copy, sealed separately, signed and stamped on each page and on each envelope, for both financial and technical proposals (label them FINANCIAL/TECHNICAL), to the below address:

**US Embassy Addis Ababa,
Attn: Contracting office (Bid for Vehicle Insurance)
P.O.Box – 1014
Addis Ababa, Ethiopia**

3. Interested eligible bidders may obtain further information from the contracting office at 011 130 6874.
4. The bid document collection date will close on Tuesday, April 7, 2015 at COB 04:00 p.m.
5. The US Embassy Addis Ababa reserves the rights to accept or reject any or all bids.